
Office Admin (Sandy Springs)

Integris.

6065 Roswell Road, Suite 140. Atlanta, GA 30328

The Office Administrator is responsible for providing general administrative support to all employees, vendors, and clients at the Atlanta location of Integris.

- Monitor front desk and greet office visitors.
- Schedule, receive, and distribute shipments and deliveries.
- Maintain inventories of internal and client equipment.
- Open mail, receive payments, and distribute checks and invoices.
- Maintain office equipment and supplies including research, purchasing, and restocking.
- Coordinate building maintenance and repairs.
- Provide clerical duties such as copying, scanning, faxing, and mailing.
- Assist with meal and event planning.
- Run company errands.
- Create or modify documents such as invoices, reports, letters, spreadsheets, and presentations.
- Assist with other data entry, analysis or reporting duties as needed.

Qualifications:

- Bachelor's degree or 2-3 years of equivalent work experience or a combination of education and experience
- High level of skill with Microsoft Windows and Office Suite

Apply Online at: <https://bit.ly/3kPhhvD>

Source: Employer Website

Grievance / Appeals Analyst I

(Work from Home)



3350 Peachtree Rd, Atlanta, GA 30326

This is an entry level position in the Enterprise Grievance & Appeals Department that reviews, analyzes and processes non-complex pre service and post service grievances and appeals requests from customer types (i.e. member, provider, regulatory and third party) and multiple products (i.e. HMO, POS, PPO, EPO, CDHP, and indemnity) related to clinical and non clinical services, quality of service, and quality of care issues to include executive and regulatory grievances.

- Reviews, analyzes and processes non-complex grievances and appeals in accordance with external accreditation and regulatory requirements, internal policies and claims events requiring adaptation of written response in clear, understandable language.
- Utilizes guidelines and review tools to conduct extensive research and analyze the grievance and appeal issue(s) and pertinent claims and medical records to either approve or summarize and route to nursing and/or medical staff for review.
- The file review components of the URAC and NCQA accreditations are must pass items to achieve the accreditation.
- Analyzes and renders determinations on assigned non-complex grievance and appeal issues and completion of the respective written communication documents to convey the determination.

Qualifications:

- High school diploma or GED equivalent
- Minimum of 3 years experience working in grievances and appeals, claims, or customer service; or any combination of education and experience which would provide an equivalent background.

This is a remote, work from home position.

Apply Online at: <https://bit.ly/385QF74>

Source: Employer Website

Auction Assistants PT

(Alpharetta / Multiple Locations)



Responsibilities:

- Organize items into lots and identify them with stickers.
- Photograph and describe the items using the MaxSold app.
- Organize the flow of buyers in a safe and orderly manner.
- Ensure auction buyers receive the items they have won.
- Safeguard the seller's home or business and their belongings at all times.
- You will NOT be required to lift or move heavy objects.

Qualifications:

- Strong technological skills and are comfortable using a device to create online catalogues
- Willing to travel to job sites and have reliable transportation

\$15 an hour

Apply Online at: <https://indeedhi.re/3yjZqVw>

Source: Indeed

Posted 5/8/2022

Receptionist (Roswell)



10898 Crabapple Rd #202, Roswell, GA 30075

Responsibilities:

- Greet and welcome guests as soon as they arrive at the office
- Direct visitors to the appropriate person and office
- Answer, screen and forward incoming phone calls
- Ensure reception area is tidy and presentable, with all necessary stationery and material (e.g. pens, forms and brochures)
- Provide basic and accurate information in-person and via phone/email
- Receive, sort and distribute daily mail/deliveries
- Maintain office security by following safety procedures and controlling access via the reception desk (monitor logbook, issue visitor badges)
- Order front office supplies and keep inventory of stock
- Update calendars and schedule meetings
- Arrange travel and accommodations, and prepare vouchers
- Keep updated records of office expenses and costs
- Perform other clerical receptionist duties such as filing, photocopying, transcribing and faxing

Qualifications:

- Proven work experience as a Receptionist, Front Office Representative or similar role
- Proficiency in Microsoft Office Suite
- High school degree; additional certification in Office Management is a plus

Monday to Friday

From \$15.00 per hour

Apply Online at: <https://indeedhi.re/3yhxsKf>

Source: Indeed

Posted 5/8/2022

Receptionist (Alpharetta)



11800 Amber Park Dr Suite 250, Alpharetta, GA 30009

Responsibilities:

- Welcome clients to our office and coordinate scheduling / movement between conference rooms
- Notify attorneys when their client arrives
- Receive mail / packages and follow firm distribution processes
- Answer phones and provide answers to frequently asked questions

Qualifications:

- Previous experience as receptionist (Preferred)

Apply Online at: <https://bit.ly/3OXUsnk>

Source: Employer Website

PT Receptionist (Alpharetta)



2175 Mansell Rd, Alpharetta, GA 30009

Responsibilities:

- Answering phone calls and routing them to the appropriate extension
- Some light office work

[No qualifications specified in ad.]

Working hours for this position are: 4:30pm-8:00pm, M-F; Sat: 9:00am-8:00pm.

\$11 - \$13 an hour

Apply Online at: <https://indeedhi.re/3wa7s0A>

Source: Indeed

Executive Assistant (Work from Home)



4555 Mansell Rd Suite 300, Alpharetta, GA 30022

We are looking for an Executive Assistant to perform a variety of administrative tasks and support our company's senior-level managers. Executive Assistant's responsibilities include managing calendars, making travel arrangements and preparing expense reports.

Qualifications:

- Work experience as an Executive Assistant, Personal Assistant or similar role
- Excellent MS Office knowledge

This is a work from home opportunity (Remote)

\$45,000 - \$55,000 a year

Apply Online at: <https://indeedhi.re/3P5g5SD>

Source: Indeed

Posted 5/8/2022

Customer Service Desk Associate (Alpharetta)

VON MAUR[®]
North Point Mall

A Customer Service Desk Associate provides excellent customer service to customers and employees at the service desk, answers telephones, provides customer charge account services, gift wraps packages, and prepares packages for shipping.

[No qualifications specified in ad.]

Apply Online at: <https://bit.ly/3wdti38>

Source: Employer Website

Posted 5/8/2022

Customer Service and Enrollment Officer (Sandy Springs)



1200 Altmore Ave Suite 175, Sandy Springs, GA 30342

Responsibilities:

- Working directly with high-end, high-value customers to assist with completion of visa applications, processing of documents, and certification of documents
- Capture of biometrics (fingerprints and facial) on behalf of UK government
- Assisting with time-bound visa applicants, including Priority and Super Priority Visas
- Processing applications and data entry in the customized VFS software, including digitalization of documents.
- Dispatch of some applications for delivery to the UK Consulate in Atlanta
- Scanning and uploading of documentation
- Trouble shooting IT issues with the help of the remote IT Service Desk, as needed
- Tracking of passports
- Handling customer queries in person, by email and on the telephone
- Fee collection and cash handling

Qualifications:

- Minimum education: Bachelor's degree
- Good knowledge of Microsoft Office packages
- Ability to begin work rotating shifts, if needed, between 7:00am - 7:00pm

Possible travel opportunities within the US

Apply Online at: <https://bit.ly/39uhfa2>

Source: Employer Website

Call Center Representative I

(Alpharetta – Remote)



6000 Windward Pkwy, Alpharetta, GA 30005

The Call Center Representative I will receive inbound phone calls at our call center from Ryder Platinum National Accounts, Ryder Shops, and On Demand Customers and will be responsible to help schedule service for truck and trailer breakdowns, plus scheduling preventive maintenance (PM) service, as well as assist with service related questions.

Qualifications:

- H.S. diploma/GED required
- Three (3) years or more in Customer Service with issues resolution required

The call center is a 24/7 operation, must have the ability to work 2nd/3rd shift, weekend and holidays

4-5 weeks of training is in Alpharetta, GA and then will work remote

1st shift is \$17.00/hr

2nd shift is \$18.00/hr

Apply Online at: <https://bit.ly/38boHGX>

Source: Employer Website

Front Desk Agent (Sandy Springs)



5793 Roswell Rd NE, Atlanta, GA 30328

Responsibilities:

- Greets guests courteously and registers guests into the hotel.
- Possesses knowledge of reservation and billing systems.
- Maintains and controls room inventory and availability.
- Possesses knowledge of the hotel's credit policies.
- Possesses knowledge of hotel products, rates, and special programs.
- Distributes guests' mail and packages.
- Conducts inventory of and restocks supplies.
- Completes "bucket checks" each shift.
- Completes checkout procedures for guests.
- Maintains security of guest keys and cash drawer; counts and verifies the cash at the end of each shift.

Qualifications:

- High school or equivalent (Preferred)
- Hotel Experience: 1 year (Preferred)
- Front Desk: 1 year (Preferred)

First and second shift ranging in the hours of 7am - 3pm, 3pm - 11pm. Must be flexible with hours.

\$12 - \$14 an hour

Apply Online at: <https://indeedhi.re/3kThz13>

Source: Indeed

HR Coordinator (Buckhead)

Novelis

3560 Lenox Rd NE #2000, Atlanta, GA 30326

Responsible for a wide range of Human Resources services and transactions including routine employee lifecycle transactions, responding to HR, employee, and manager queries with high levels of customer satisfaction, and performing data entry related to employee administration for Novelis locations across the US and Canada.

Qualifications:

- Previous work experience in an operations / contact center environment
- Proficiency in Microsoft Office and experience with HR systems
- Preferred:
- Bachelor's degree in Human Resources, Business or related field
- Experience in Human Capital Management technologies such as PeopleSoft, ServiceNow, iCIMS, UKG

This role offers a hybrid schedule.

Apply Online at: <https://bit.ly/3vQ42RF>

Source: Employer Website

Administrative Services Coordinator

(Alpharetta)



1500 Bluegrass Lakes Pkwy, Alpharetta, GA 30004

Responsibilities:

- Plan and organize all administrative activities of the department, office, and division to help keep the business running.
- Maintain office systems
- First line support for all GSC personal, & payroll investigations prior to submitting to HR or Payroll departments
- Provide administrative support to Department V.P, Field Service Directors, and managers, including financial and overall budget.
- Review and approve supply requisitions and assign and monitor clerical functions.
- Oversee and maintain office equipment, furniture, repairs, etc., coordinating with vendors and office facilities.
- Manage vendor contracts, legal documents, and invoices
- Prepare documents, official correspondence, reports, presentations, resumes, memos
- Coordinate and manage conference room appointments and meetings.
- Review and analyze special reports and data while identifying trends.
- Perform new hire orientation, training new hires on company and departmental policies while emphasizing the need for adherence to policies.

Qualifications:

- High school diploma, GED, or equivalent
- Minimum one year of customer service experience
- Minimum two years of experience managing an administrative environment
- Minimum 25 wpm typing
- Basic knowledge of MS Office including Excel, PowerPoint, Outlook, and Word

Apply Online at: <https://bit.ly/3yk7mGf>

Source: Employer Website

Executive Assistant (Perimeter)



1 Concourse Parkway, Suite 645. Atlanta, GA 30328

Responsibilities:

- Provide high-level administrative support and assistance to principals
- Day-to-day administrative support to others within the firm
- Independently initiate and implement processes to manage projects, information and people
- Manage principals schedule, meeting preparations and follow-up tasks
- Manage complex travel arrangements for principals and staff when requested
- Conduct research, compile information and prepare summaries and reports
- Develop positive and strategic relationships at all levels of the organization
- Use discretion, judgement and knowledge of the organization to facilitate the principals activities and maintain confidentiality
- Respond to the needs of callers and visitors or direct them to the appropriate party
- Screen Request for Proposal (RFP) opportunities, notifying relevant parties of potential
- Format reports and documents per company guidelines
- Assist with Key Management Area (KMA) projects as requested
- Attend and participate in team meetings
- Human resources tasks as assigned
- Processing client invoicing and other accounting responsibilities as requested
- Basic IT coordination and support

Qualifications:

- High school diploma required; Associate or Bachelor degree from an accredited college or university preferred
- Minimum three years of experience in an administrative role

Apply Online at: <https://bit.ly/3FuUz5x>

Source: Employer Website

Customer Experience Specialist

(Sandy Springs)



5555 Glenridge Con Ste 700, Atlanta, GA 30342

Responsibilities:

- Acts as a liaison between the customer experience department and other departments in the company: Center Operations, IT, Billing, Marketing, to ensure the Voice of the Customer is heard
- Act as a primary point-of contact for expedient resolutions to customer requests.
- Prime responsibility to ensure Customer Experience SLA's are met
- Demonstrate professional and courteous presence by providing excellent customer support through multiple channels of communication (i.e., email, phone, chat)
- Manage communication between customers and internal departments (stake holders) to avoid delays and or service failures.
- Provide answers to customers by identifying the problem, researching answers, guiding them through corrective steps if needed, and escalating queries to the appropriate department when needed for resolution.
- Work within a queue support model (Zendesk) as the overall point for inbound Customer questions and requests through the ticketing system.

Qualifications:

- High School Diploma or equivalent required
- Bachelor's Degree preferred
- Minimum 2 years of customer service or service desk related work experience in a medium to high growth company and/or entrepreneurial environments
- Healthcare experience preferred

Apply Online at: <https://bit.ly/3vHU7f>

Source: Employer Website

Spa Front Desk (Buckhead)

THE
LUXURY
COLLECTION

The Whitley

3434 Peachtree Rd NE, Atlanta, GA 30326

Assist guests with arrival and departure from spa, while providing positive guests experiences. Assure cleanliness of Spa Locker Rooms, Relaxation Area, and Pool Area. Make sure there is a sufficient amount of clean towels, robes and sheets.

[No qualifications specified in ad.]

Apply Online at: <https://bit.ly/3KWvNfX>

Source: Employer Website

Posted 5/8/2022

Administrative Support PT (Buckhead)



Lenox Mall

Responsibilities:

- Coordinate distribution of all incoming communications (including faxes, e-mails, memos, letters, newsletters, and phone calls) whether from customers, employees, management, or the general public
- Maintain a professional attitude with sincerity and enthusiasm reflecting Macy's commitment to our customer
- Coordinate all functions of the hiring process including prescreening applicants, correspondence with applicants, and scheduling interviews with store management
- Input employment data in the Job Requisition System and handle all new hire paperwork, orientation, and training sessions
- Balance vault and store checkbook and perform other cash functions on a daily basis
- Act as MST liaison and train colleagues on how to call in repairs
- Complete weekly store newsletter, maintain store bulletin board program, and organize store recognition allies

Qualifications:

- High School Diploma or equivalent required
- 1-2 years related experience

Flexible schedule with retail hours, including day, evening, weekends, and/or holidays

Apply Online at: <https://bit.ly/3vE8jaN>

Source: Employer Website

Move-In Coordinator (Buckhead)



RENAISSANCE
ON PEACHTREE

a Senior Lifestyle community

3755 Peachtree Rd NE, Atlanta, GA 30319

Supports occupancy goals through effective planning of move-ins, move-outs, and in-house transfers. Reports to the Marketing Director.

- Assists incoming residents with all facets of transition and move to the property.
- Coordinates the refurbishing, cleaning and inspection of units after move-out and before move-in with the Director of Engineering and the Director of Housekeeping.
- Communicates incoming resident's special needs or requirements to the Director of Resident Services.
- Makes sure all information has been entered to make the transition from Marketing to Operations.
- Fulfills occupancy goals as described in the annual budget.
- Supports marketing team by assisting with tours, telephone inquiries, hosting functions, and community outreach, as directed by the Marketing Director.
- Assists in the sales process with prospects. Assists in the production of reports as directed.
- Participates in the Manager on Duty program.

Qualifications:

- A one year certificate from college or technical school; or three to six months related experience and/or training; or equivalent combination of education and experience

Apply Online at: <https://bit.ly/38Pea49>

Source: Employer Website

Customer Experience Specialist (Alpharetta)



Ingo Money, Inc.

11545 Wills Rd #130, Alpharetta, GA 30009

Responsibilities:

- Interact with Ingo Money customers and provide them with correct information concerning their account and the services offered by Ingo Money
- Update and maintain a database of customers' information
- Help our customers to complete account applications
- Investigate and escalate account errors as needed

Qualifications:

- High school diploma, general education degree or equivalent required
- 1-2 years of customer service experience, preferably in a call center environment
- Banking, Check cashing or other financial experience is a BIG plus
- Ability to type 25 WPM, minimum
- Computer & web navigation proficiency

Position requires availability/flexibility to work a rotating 8-hour shift (5 days per week) within the hours of operation

\$15 an hour

Apply Online at: <https://indeedhi.re/3vOzCzs>

Source: Indeed

Posted 5/8/2022

Youth Coordinator PT (Roswell)



Horseshoe Bend Country Club
2100 Steeplechase Ln, Roswell, GA 30076

Responsibilities:

- Collaborate with Youth and Recreation Manger to execute youth and family events.
- Coordinate, schedule, and oversee youth programs and events.
- Work Successfully with Youth and Recreation Manager.
- Facilitate youth and family events throughout the year.

Qualifications:

- Experience working with children is highly recommended.

This is a part-time position and scheduled on an as-needed basis for youth and family events.

Apply Online at: <https://bit.ly/3kHB3t5>

Source: Employer Website

Administrative Assistant (Alpharetta)



IAT has an immediate opening for an Administrative Assistant located in our Alpharetta, GA office.

- Reception desk e.g., greet visitors, performs administrative duties including typing, incoming and outgoing mail handling, filing, copying, and other related duties.
- Maintains calendars, schedules appointment, and makes travel arrangements.
- New employee support.
- Operates all office equipment and machines.
- Purchases and manage office supplies inventory.
- Acts as a liaison with property management and sustains a professional environment for internal and external department visitors.
- Creates and distributes specialized reports as needed.
- Performs all meeting arrangement functions for assigned staff e.g., catering needs, assist with preparation of presentations, and other related duties.
- Kitchen and snack bar maintenance

Qualifications:

- High School graduate or equivalent. Associate's degree in business or related field preferred.
- Equivalent is defined as having 4 years of relevant experience.
- Minimum of 2 years of administrative experience.
- Good knowledge of Microsoft Office (Word, PowerPoint, Visio, Excel).

Apply Online at: <https://bit.ly/3MUjrGl>

Source: Employer Website

Receptionist (Alpharetta)



178 S Main St Unit 300, Alpharetta, GA 30009

Responsibilities:

- Greet clients as they arrive at the office, and inquire into their purpose of visiting the firm.
- Provide initial information regarding the firm's services, and availability of lawyers.
- Obtain preliminary information from new clients, to determine their case histories, and backgrounds.
- Record all information provided by clients, and forward it to lawyers, or legal assistants.
- Respond to telephone calls, by operating PABX systems, diverting and transferring calls, and taking and relaying messages.
- Handle incoming and outgoing correspondence, according to established protocols and procedures.
- Oversee the obtainment and storage of office supplies and equipment, while creating and maintaining an effective liaison with vendors and suppliers.
- Ensuring that conference and shared spaces are tidy and ready for client meetings
- Assisting attorneys, paralegals, and other staff with various clerical duties as needed.

Qualifications:

- Two years of full-time experience working in an office setting, preferably in the legal environment
- Proficiency in Microsoft Office, Outlook, ProDoc, and E-filing.

Apply Online at: <https://bit.ly/3LRpdIF>

Source: Employer Website

Human Resources Coordinator

(Buckhead)

CARROLL

3340 Peachtree Rd #2250, Atlanta, GA 30326

The Human Resources Coordinator- Total Rewards will support our People team in areas of benefits, compensation, and HR operations. This role will focus on daily HR tasks and will help project manage the acquisition and disposition process for CARROLL properties. This role will report to the Sr. Manager of Total Rewards.

- Maintain and provide support for company HRIS system and tools under guidance of the Total Rewards Team
- Support communication efforts surrounding company benefit programs and Total Reward initiatives
- Maintain Workers Compensation program through tracking and processing of claims
- Ensure regular maintenance of electronic employee personnel files are update in accordance with state and federal law
- Generate and process documentation as needed regarding internal transfers and separations
- Support Total Rewards team on vendor relationships
- Partner with Talent Management team to develop and maintain job description archive
- Manage and facilitate Employee Recognition programs
- Support project management of the acquisition and disposition of assets regarding the HR function

Qualifications:

- Bachelor's degree in business or related area of study
- 1 year of professional experience preferably in a corporate environment

\$45,000 - \$50,000 a year

Apply Online at: <https://bit.ly/3Fl5bUn>

Source: Employer Website

Receptionist / Front Desk Coordinator (Dunwoody)



4512 Chamblee Dunwoody Rd, Dunwoody, GA 30338

Responsibilities:

- Greeting and check in clients and ensure all necessary forms are fill out.
- Promote membership sales for additional commission.
- Check out clients accurately and process payments without error.
- Review appointment books, look ahead and make notes, confirm, reschedule/booking appointments.
- Follow and manage opening, daily to do and closing procedure.
- Read, understand and adhere to processes and protocol.
- Inventory counting.
- Run sales reports/invoice for declined or incomplete invoice.
- Calling and following up on sales leads.
- Maintain the cleanness and organization of the office.
- Answer calls, email, text msg and opening and scanning mails.
- Monitor social media or marketing relate feedback/messages.

Qualifications:

- Experienced with customer service.

Our offices are open Mon-Fri 9am-7pm and Saturdays 9am-5pm. We are looking for both Full time and Part time shifts to cover the hours.

\$13 an hour

Apply Online at: <https://bit.ly/3P1O6mY>

Source: Employer Website

Executive Assistant (Alpharetta)



You'll ensure that all is running efficiently for the executives in your group. You'll be answering calls, greeting guests, planning travel, scheduling appointments, handling travel expenses, and essentially looking after the day-to-day operations in the office.

- Supporting several leaders with lots of direct reports.
- Screening and prioritizing communications, both external and internal.
- Preparing agendas, reports, presentations, and other important materials.
- Scheduling and arranging meetings and appointments.

Qualifications:

- Bachelor's degree or one or more years of work experience.
- Willingness to travel.

Apply Online at: <https://vz.to/3KYvUat>

Source: Employer Website

Admin Assistant (Chamblee)

Bradley T Harris Jewelers/Goldsmith

4360 Chamblee Dunwoody Rd #160, Atlanta, GA 30341

Field telephone calls *Receive and direct visitors *Maintain and coordinate schedules, appointments, and calendars *Create spreadsheets, presentations, and marketing materials *Maintain an organized filing system *Conduct internet research *Place orders for office equipment or business needs *Enter data into reports as needed *Create email and postal mail campaigns.

Qualifications:

- Experienced in computer technology that includes excel, google docs, powerpoint, and social media marketing

Available shifts all days except Sundays and Mondays

\$16 - \$18 an hour

Apply Online at: <https://bit.ly/389ZLPW>

Source: Employer Website

Posted 5/8/2022

Food Service, Housekeeping, & Other Now Hiring – Week of 5/8/22

Automotive Porter (Roswell)

\$13 - \$15 an hour

Rick Case Automotive / 11446 Alpharetta Hwy, Roswell, GA 30076

<https://indeedhi.re/3Fhvlaw>

Custodian PT (Buckhead)

\$15.50 - \$18.00 an hour

Church at Wieuca / 3626 Peachtree Rd NE, Atlanta, GA 30326

<https://indeedhi.re/38PR2IW>

Aircraft Cleaning (Chamblee)

Some travel required; \$18 an hour

Immaculate Flight / 2000 Airport Rd, Atlanta, GA 30341

<https://bit.ly/3vYzf42>

BOH (Sandy Springs)

\$11 - \$15 an hour

Blue Moon Pizza / 5610 Glenridge Dr #110, Sandy Springs, GA 30342

<https://bit.ly/3LIH6Jv>

Customer Service-Counter-Cashier-Cook (Buckhead)

New Shack Opening in Lenox Square; \$13/hour

Shake Shack

<https://bit.ly/3KS5ebB>

Housekeeping (Alpharetta)

\$12 - \$15 an hour

Ashley Furniture / 5980 North Point Pkwy, Alpharetta, GA 30022

<https://indeedhi.re/39CKI7o>

Cashier (Sandy Springs)

\$11 - \$14 an hour

Mrs. Winner's Chicken / 8550 Roswell Rd, Atlanta, GA 30350

<https://bit.ly/3LJbNi0>

Food Service, Housekeeping, & Other Now Hiring – Week of 5/8/22

Dishwasher (Alpharetta)

\$15 - \$18 an hour

Kona Grill / 5100 Avalon Blvd, Alpharetta, GA 30009

<https://indeedhi.re/39qdZfR>

Dishwasher (Perimeter)

Seasons 52 / 90 Perimeter Center W, Dunwoody, GA 30346

<https://indeedhi.re/3vLTV0f>

Greeter/Host (Sandy Springs)

\$15 - \$17 an hour

Mount Vernon Towers / 300 Johnson Ferry Rd, Atlanta, GA 30328

<https://bit.ly/3OWRD62>

Bell Person (Perimeter)

Hyatt Regency / 4000 Summit Blvd NE, Atlanta, GA 30319

<https://bit.ly/3KRVHkX>

PT Valet Attendant-AM (Brookhaven)

Capital City Club / 53 W Brookhaven Dr NE, Atlanta, GA 30319

<https://indeedhi.re/3kN8udD>

Dishwasher (Alpharetta)

True Food Kitchen / 2140 Avalon Blvd, Alpharetta, GA 30009

<https://bit.ly/3ynZFyX>

Houseperson (Buckhead)

Waldorf Astoria / 3376 Peachtree Rd NE, Atlanta, GA 30326

<https://bit.ly/3kLyDJI>

Dishwasher (Alpharetta)

California Pizza Kitchen / 6301 North Point Pkwy, Alpharetta, GA, US, 30022

<https://bit.ly/3skkXKa>